

U.S.D. 409 MEDICATION ADMINISTRATION FORM

Parents are asked not send medication to school if it can be given before or after school hours.

1. All medication must be in the original container and accompanied by written instructions from parent including dose, time and dates of administration at school, and reason for medication.
2. Prescription medication will be administered according to the directions of the pharmacy label. Any change in dose or administration must be accompanied by a new pharmacy label or a written or faxed order from the prescribing physician.
3. Prescription refills should be sent in prescription containers with the most recent refill date on the label.

NAME _____ GRADE _____ TEACHER _____

MEDICATION _____

DOSE TO BE GIVEN AT SCHOOL _____

TIME TO BE GIVEN AT SCHOOL _____

STARTING DATE _____ ENDING DATE _____

MEDICATION IS NEEDED FOR _____

My child is to take to above medication as directed. I request the school's cooperation in administering this medication, and do not hold the school district or employees liable for any adverse reaction that may occur as a result of administering the medication. I give the prescribing doctor or pharmacist permission to discuss administration of the above medication with the school nurse.

PRINT NAME OF HEALTH PROVIDER _____

PARENT/GUARDIAN SIGNATURE _____

PRINT PARENT NAME _____

SELF-ADMINISTRATION OF MEDICATION

Students grades five and below may not self-administer any medication at school without written direction of their physician and parent/guardian. The "USD 409 Self-Administration of Medication" form must be completed and on file at school. This form is available in the school office or from school website.

Students grades 6-12 may self administer medication if it is not a controlled substance (i.e. many medications for ADHD, pain management, and emotional disorders are controlled substances). All controlled substance medications that have to be taken during school hours must be kept in a designated, locked area at school and administered by designated school personnel. Emergency medications such as asthma inhalers or epi-pens may be self-administered. The "USD 409 Self-Administration of Medication" form must be completed and on file at school in accordance with state law. This form is available in the school office or may be downloaded from the school's website. Any other over-the-counter or prescription medication that has be taken during school hours must be in the original container and accompanied by written parent permission. Parents are asked to notify the school office/school nurse of any prescription medication their student will be taking at school and to complete the self-administration of medication form.